

## **JCTA-Retired Constitution**

### **Article 1 Name**

The name of this membership body shall be Jefferson County Teachers Association – Retired.

### **Article II Purpose**

This Association shall be dedicated to the promotion of retirement with dignity, comfort and adequate income through:

- a. Promoting the social, professional and economic status and the general welfare of retired school employees.
- b. Furnishing a practical basis for united action with others who are devoted to the cause of education and the general welfare of retirees.
- c. Promoting voluntary participation by its members in civic and educational affairs.
- d. Promoting quality public education.

### **Article III Membership**

Section 1 Any person who is or has been a staff member of the Jefferson County Teachers Association or a KEA member employed by Jefferson County Public School is a member of JCTA-Retired.

Section 2 Upon the effective date of retirement, as defined by KTRS and/or the Association, those JCTA-Retired members holding memberships in KEA -R and NEA-R may vote and hold elective office in JCTA-Retired.

Section 3 The membership year shall begin September 1 and end August 31.

Section 4 No member may be censured, suspended or expelled from membership without the right to a due process hearing, which shall also include the right to appellate review.

### **Article IV Officers and Their Duties**

Section 1 The officers of this Association shall be President, Vice-President, Secretary and members of the JCTA-Retired Steering Committee.

The President, Vice-President, Secretary and members of the JCTA-Retired Steering Committee shall be elected for a term of two (2) years. Officers and Steering Committee members may serve a maximum of two consecutive terms in the same office. The JCTA-Retired officers shall be elected in accordance with procedures contained in the JCTA-Retired Constitution and Bylaws.

Section 2 The President shall:

- a. Call regular and special meetings of the JCTA-Retired Steering Committee.
- b. Preside at meetings of the JCTA-Retired
- c. Appoint, with the advice and consent of the JCTA-Retired Steering Committee, members of all JCTA –Retired committees.
- d. Serve on the JCTA and KEA-R Board of Directors.
- e. Serve as ex-officio member of all JCTA-Retired committees.
- f. Perform any other duties stipulated in the governance documents of the Association and such as usually devolve on said office.

Section 3 The Vice-President shall:

- a. Chair the budget committee.
- b. Preside at the meetings in the absence of the President, and shall have all the powers and perform all the duties of the President at that time.
- c. Succeed to the office of President at any time the office of President becomes vacant and serve until the next regular election.
- d. Serve on the KEA-R Board of Directors.**
- e. Perform such duties as stipulated by the Constitution and Bylaws, or by the President.

Section 4 The Secretary shall:

- a. Maintain appropriate records.
- b. Assist in producing the newsletter.

## **Article V Steering Committee**

Section 1 The JCTA-Retired Steering Committee shall be the governing body of this Association and shall be composed of the elected officers and Steering Committee members, which must include an ethnic minority representative.

Section 2 There shall be four (4) JCTA-Retired Steering Committee members and **any JCTA-R elected KEA-R Board of Directors members** who are elected in accordance with procedures contained in the JCTA-Retired Constitution and Bylaws. One of the JCTA-Retired Steering Committee members must be an ethnic minority.

Section 3 If as a result of a JCTA-Retired election, no retired minority person is elected to the JCTA-Retired Steering Committee, then minority persons who are retired members of JCTA-Retired shall be provided representation through a special election.

Section 4 The JCTA-Retired Steering Committee shall:

- a. Advise the President on and consent to all committee appointments.
- b. Develop the agenda for the annual meeting
- c. Approve programs and projects and assist in their implementation.
- d. Work with JCTA to develop legislative priorities on retirement.
- e. Work with JCTA, KEA and NEA to develop and implement programs which fulfill the purposes of this Association and of JCTA, KEA and NEA.

Section 5 A quorum is required for action to be taken by the JCTA-Retired Steering Committee. For this purpose a quorum is defined as a majority of the JCTA-Retired Steering Committee.

## **Article VI Elections**

Section 1 The Officers and Steering Committee members shall be elected in the spring and take office on August 1.

Section 2 All elections shall be conducted with open nominations and secret ballot procedures.

Section 3 Elections for JCTA-Retired officers (President; Vice-President; Secretary and Steering Committee members, including the ethnic minority representative) shall require a majority vote of ballots received. If the first ballot does not result in the necessary majority, a second ballot shall be taken on the two candidates receiving the highest number of votes.

#### **Article VII Meetings**

Section 1 There shall be an annual meeting of the Association.

Section 2 The voting body of JCTA-Retired, at the annual meeting, shall be those JCTA-Retired members present.

Section 3 The agenda for each annual meeting shall be developed by the JCTA-Retired Steering Committee.

#### **Article VIII Authority**

Section 1 Any part of this constitution and/or Bylaws which is in conflict with the KEA-R or JCTA governance and/or policy shall be null and void.

Section 2 Any matter not covered by this constitution shall be covered under the KEA-R or JCTA Constitution and Bylaws.

#### **Article IX Amendments and Revisions**

Section 1 Amendments and revisions to this constitution may be made at the annual meeting. Amendments and revisions must be approved by a two-thirds majority of those present.

Section 2 Proposed amendments or revisions to the JCTA-Retired Constitution must be submitted in writing and must be presented to the Steering Committee at least sixty (60) days prior to the annual meeting and sent to the members at least thirty (30) days prior to the annual meeting.

Section 3 The Steering Committee may initiate amendments or revisions. They shall present all proposals at the annual meeting with or without Steering Committee recommendations.

Section 4 Amendments to the constitution adopted at the annual meeting shall take effect immediately unless otherwise specified in the amendment.

Section 5 Amendments to this constitution must be consistent with the governance documents of JCTA and KEA-R.

## **JCTA-Retired Bylaws**

### **1. Objectives**

- 1-1 Appropriate objectives designed to achieve Association goals shall be implemented by the officers, Steering Committee and JCTA staff.

### **2. Membership**

- 2-1 Rights and Limitations
  - a. The right to vote and hold elective office or appointive position shall be limited to those who hold membership in JCTA-Retired, KEA-R and NEA-R.
  - b. The one-person, one-vote standard using a secret ballot following open nominations procedures shall be used in all elections of officers and Steering Committee members.
  - c. All members shall be eligible to receive appropriate special services, assistance in the protection of professional and civil rights and to receive publications of the Association according to the policies and guidelines of NEA, KEA, JCTA, NEA-R, KEA-R and JCTA-Retired.

### **3. Officers and Steering Committee**

- 3-1 Special Committees may be established by the President, the Steering Committee or the annual meeting attendees for the purpose of accomplishing a specific task within a limited period of time.
- 3-2 Open Meetings
  - a. All meetings of the members of the Association at which any action is taken shall be open to any member of the Association.
  - b. All meetings of the Association, and any committee thereof, shall be announced in advance for specified times and places. A record shall be kept of actions taken and reported promptly in official publications of the Association.
- 3-3 All reports to the officers and Steering Committee shall be submitted in writing.

### **4. Definitions**

- 4-1 As used in the Constitution and Bylaws, the Association shall adhere to the following definitions of terms:
  - a. Open nominations means a process of naming candidates for office or Steering Committee whereby any of the eligible members can be nominated or can nominate themselves.